

POSITION TITLE: RESOURCE MOBILISER

JOB GROUP:

DUTY STATION: ICPALD , NAIROBI

ACCOUNTABLE TO: DIRECTOR; ICPALD

DURATION 1 YEAR RENEWABLE

I. Introduction

The IGAD Centre for Pastoral Areas and Livestock Development (ICPALD) was founded in July 2012 as an IGAD Specialized institution mandated to “*promote and facilitate sustainable and equitable drylands and livestock development in the IGAD region*”. To fulfill its mandate ICPALD provides a platform for regional cooperation and coordination in drylands, fisheries and livestock development. ICPALD thrusts in the improvement of animal health, production and marketing, enhanced dryland agriculture and value added alternative livelihood products including non-wood forest products (NWFP) and artisanal minerals (in areas of production) with the aim of bringing positive impacts on food and economic security, especially in rural pastoral populations. Regional cooperation and coordination of actions based on the scientific assessment of risks to shared (underground and surface) water resources and natural resources (NR), especially pastures and NWFP; climate change and adaptation; animal and public health; and the evaluation of other factors of production and consumption remain the principal means of achieving these benefits.

II. Main Task

Under the overall guidance of ICPALD Director, the resource mobilization Officer will design, and implement a strategic result-oriented and coordinated approach for the mobilization of resources from traditional and non-traditional sources including development partnerdevelopment partners, private sector organizations, foundations and any other potential sources.

III. Duties and Responsibilities

- i. Support the ICPALD technical departments and the Director to develop and implement ICPALD resource mobilization strategy.

- ii. Research and analyze development partners call for funding applications including expression of interest and request for proposals
- iii. Initiate and establish relationships with traditional and non-traditional development partners and financial partners at the national, regional and international levels and lead in programmes that will facilitate this;
- iv. Lead/participate in negotiations with development partners and partners organizations on proposals, contracts, subcontracts, grants and modifications, etc. and attend relevant reporting meetings;
- v. Develop innovative approaches in mobilizing financial and non-financial resources locally and internationally and include/update this in the strategy
- vi. Participate in development of project proposals and review of all development partner proposals and budgets prior to submission;
- vii. Effectively link development partner interests with ICPALD strategic and programmatic priorities
- viii. Organize fund raising activities, such as development partners briefings and presentations or joint development partner events with relevant stakeholders
- ix. Build the capacity of staff and member state representatives in proposal writing. Grants/funds managements and reporting.
- x. Review regularly the emerging focus of the development partners; update and propose opportunities for ICPALD technical departments and the Director

IV. Minimum Qualifications and Experience

- i. A Masters Degree in Finance, Financial Management, Accounting. Business Management, Resource Mobilization, Public Private Partnership services, Agricultural Economics and/or professional accounting qualification such as CPA-K, ACCA or equivalent
- ii. Ten years work experience in and knowledge of grants management, resource mobilization; development partner contracting, monitoring of expenditure, budgeting, development partner/financial reporting.
- iii. Experience working with development partners/funding partners including EU, GCC member states, AfDB, SDC, Italian government, Scandinavian countries, USAID, DFID, World Bank, IFC, other financial institutions and/or development partners

- iv. Evidence of past performance on resource mobilization and implementation with clear reference to the projects /programs involved will be an added advantage.

V. Key Skills and Competencies

- i. Strong awareness of current issues in the field of development, and development partner funding opportunities
- ii. Knowledge of various development partners requirements and proven ability to develop and write winning grants proposals
- iii. Strong financial planning and management skills
- iv. Strong networking and relationship building ability, ability to work with a range of stakeholders, internal and external, including senior staff, trustees, grantees policy makers and practitioners etc.
- v. Strong negotiation skills
- vi. Excellent interpersonal and communications skills (oral and written).
- vii. Reporting skills including editing and proofreading

VI. How to apply

Send your Cover Letter, Detailed Curriculum Vitae with referees; and Scanned Copies of Certificates to the Following Addresses: Rose Tsuma <rose.tsuma@igad.int> and copy to E-mail: icpald@igad.int