



# Regional Pastoral Livelihoods Resilience Project (RPLRP)



## Report Proofread and Editing Services and Prepare Policy Brief

### Terms of Reference and Scope of Services

#### 1. General

The Intergovernmental Authority on Development (IGAD) in the Greater Horn of Africa (GHOA) is a Regional organization with the mission to assist and complement the efforts of the member States to achieve, through increased cooperation, food security and environmental protection; promotion and maintenance of peace and security and humanitarian affairs; and, economic cooperation and integration.

As part of its wider drought resilience building initiative in the Horn of Africa, IGAD has secured financial support from the World Bank to execute a Regional project called **Regional Pastoral Livelihoods Resilience Project** (RPLRP). The project is being undertaken in three IGAD member states (Kenya, Ethiopia and Uganda) under the general coordination of IGAD, within the framework of the IGAD Drought Disaster Resilience and Sustainability Initiative (IDDRSI) and alignment with the Regional Programming Paper (RPP) and the respective country's Country Programming Paper (CPP).

#### 2. Background to RPLRP

The RPLRP objectives are to enhance livelihood resilience of pastoral and agro-pastoral communities in cross-border drought prone areas of selected countries and improve their capacity to respond promptly and effectively to an eligible crisis or emergency. RPLRP has five main components which are same across the three countries and IGAD. The five project components (PC) are: **PC1, Natural Resources Management:** aims at enhancing the sustainable management and secures access of pastoral and agro-pastoral communities to natural resources (water and pasture) with trans-boundary significance. **PC2, Market Access and Trade:** aims at improving the market access of the agro-pastoralists and pastoralists to the intra-regional and international markets of livestock and livestock products. **PC3, Livelihood Support:** aims at enhancing the livelihoods of Pastoralist and agro-pastoralist communities. **PC4, Pastoral Risk Management:** aims at enhancing drought-related hazards and preparedness, prevention and response at the national and regional levels. **PC5, Project Management and Institutional Support:** focus on all aspects related to overall project management, including monitoring safeguards mitigation measures identified in the different frameworks disclosed, and institutional strengthening at national and regional levels for drought resilience. IGAD RPLRP focus on harmonizing

Regional policies, scaling up good practices and facilitate discussions on issues related to cross-border activities.

### **3. About the Assignment**

The IGAD RPLRP has completed two reports as part of support to facilitate regional and international livestock trade from pastoral areas of the project countries: a) Review Policy on the Roles of Private and Public Sector in Supply and Provision of Animal Health Services in IGAD Region and Develop Regional Framework and b) Regional Sanitary and Phytosanitary Standard (SPS) Strategy and Plan of Action for the IGAD Region. The theme of the first report focuses on among others animal drug supply and distribution, drug regulatory body and mechanisms, quarantine services, vaccination, animal health service and control of trans-boundary animal diseases. It looks into policy aspect in terms of role of private sector and public sector in supply and delivery of the services. The report included regional framework outlining important intervention for harmonized control of TADs and other constraints affecting animal husbandry in the ASALs of the IGAD region. In outlining the SPS strategy, the report looked at technical capacity and resources for SPS, justification of SPS measures at national level; and coordination at the national level among the relevant ministries, agencies and institutions dealing with SPS issues.

Thus IGAD RPLRP is looking for an individual consultant to proofread and edit the two reports, prepare for dissemination both as softcopy and printed book; as well as extract at least two policy briefs from the reports.

### **4. Scope of the Assignment and Tasks**

Under the overall supervision of the IGAD RPLRP coordinator, the consultant will be responsible for proofreading, editing and layout of the report as well as extract policy brief from the reports. In undertaking this assignment, the consultant will carry out but not limited to the following tasks:

- To read and provide extensive editing and proofreading for the whole reports including spelling, topography, grammar, punctuation, and use of language style, and format anything missed in the report;
- Produce final versions ready to be formatted for publication/printing;
- To check for and correct repetition as well as improve phrasing and language used for easier reading;
- To review and edit the presentation style, format (spacing, indentation, capitalization, paragraphs, headings, etc);
- The editing process should include a revision of the texts with tables and figures to achieve an optimal flow of information and presentation of the findings; and,
- Extract and synthesize main messages of the reports and prepare at least two policy briefs, maximum of two pages each.

## **5. Expected Deliverables**

- Two edited and proofread reports ready for printing, and
- At least two policy briefs extracted from the reports.

## **6. Consultancy Location and Office Accommodation**

For desk review, the consultant will use his/her own office accommodation and facilities.

## **7. Equipment**

The RPLRP project will avail the two study reports to the consultant, softcopy and one print copy.

## **8. Consultancy Duration and fees**

- The consultancy work shall start after signing of work contract with IGAD RPLRP. It is expected that the consultant work will commence not later than early April 2017.
- The consultancy is fixed at a maximum of 20 person-days

## **9. Qualifications**

### **9.1 Education**

Advanced University Degree, preferably PhD, in in Animal health or animal production, epidemiology agri-buisness or food safety, **or** equivalent combination of training and experience.

### **9.2 Work experience**

Minimum of five years of progressively responsible experience required in applying the principles of animal health service and or SPS. Practical experience in communication and editing publications in English language. Ability to synthesize complex documents to friendly-readable format.

## **10. Selection Criteria:**

The selection criteria is education and work experiences (as described above), good track record in delivering assignment, and publication in similar field.

## **11. Reporting Requirements and Time Schedule for Deliverables**

The Consultant will work under the direction and guidance of the Project Coordinator (PC). The output's indicated above will be approved by the PC and any payment will be subject to this approval. All paper copies of the deliverables must be accompanied by electronic versions in the respective Microsoft Office application format (e.g: MS Word for documents, MS Excel for spreadsheets), all images shall be provided in an editable digital format (e.g. high quality JPG or PNG).

**12. Payment Schedule:**

100% of contract amount up on approval of the report and not than two weeks after submission

**Reports will be submitted to:**

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